



**The Parish Councillors of WEST ROW PARISH COUNCIL are summoned to attend the Parish Council Meeting on Wednesday 16<sup>th</sup> August 2023 commencing at 7.00pm in the Church Hall on Church Lane**

**The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.**

**The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.**

## **A G E N D A**

### **WELCOME**

- 1. Apologies for acceptance and absence.**
- 2. To receive member's declaration of interest and dispensations relating to items in this agenda.**  
In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests, and non-pecuniary interest in **any items(s) on the agenda.**
- 3. Public Participation (10 minutes in total)**
  - (a) Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
  - (b) To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
  - (c) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.
- 4. Approval of Minutes**
  - (a) To approve the minutes of the meeting on the 19<sup>th</sup> July 2023 (**Paper A**)
- 5. External Reports**
  - (a) D/Cllr Colin Noble – Suffolk County Council
  - (b) D/Cllr Don Waldron – West Suffolk Council
  - (c) D/Cllr Mick Bradshaw – West Suffolk Council
  - (d) Sqn Ldr Andy Bell – RAF Mildenhall



## 6. Planning

- (a) Application for listed building consent – a. repair external fabric of the building including lime render; b. refurbish windows and doors – Elm Tree Farm, 1 Beeches Road, West Row IP28 8NP (**Paper B**).
- (b) Application for lawful development certificate for existing use or development – breach of condition 4 of N/74/9/M – occupation of lodge for 12 months of the year to C3 dwelling – Kingfisher of 19 Isleham Marina, Fen Bank, West Row (**Paper C**).

## 7. Matters Relating to Governance

## 8. Financial Matters

- (a) Approval of Accounts – Payments – 1<sup>st</sup> to 31<sup>st</sup> August 2023 (**Paper D**).
- (b) Approval of July 2023 Bank Reconciliation (**Paper E**).
- (c) Approval of July 2023 Deposit Account (**Paper F**).

## 9. Matters Relating to Street Furniture/Amenity Provision

- (a) Update on Footpaths/Bridleway Projects – Route from Friday Street to Playing Fields – Ongoing.
- (b) Report on Speed Indicator Device Findings.
- (c) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel – Defer until end of year.
- (d) Update on Footpath for Cricks Road into Church Road – Defer to end of Summer.
- (e) SCC Development.
- (f) Update on Storage Facilities – Defer.
- (g) Blue Plaques – Defer until 2024.
- (h) Shop Drove Footpath – Ongoing.
- (i) Building site at the entrance to Pott Hall Road – Ongoing.
- (j) New Cemetery.
- (k) Community Assets – Village Hall, Bowls Club & Amenities.
- (l) Overgrown Public Footpaths.

## 10. Other Working Party Updates/Reports

- (a) Update on the Echo/Parish Magazine.
- (b) Update on Neighbourhood Plan.
- (c) Warm Places Update – Expenses Update (**Paper G**).
- (d) 100 Club Update.

## 11. Allotment Matters



**12. Events**

- (a) 80<sup>th</sup> Anniversary End of WWII 2025.
- (b) D-Day 80 – 6<sup>th</sup> June 2024.
- (c) Christmas 2023.

**13. Chair and Councillors' Reports/Suggestions (on the night)**

**14. Correspondence and Exchange of Additional Information (at the discretion of the Chair)**

**15. Date of next meeting**

To confirm the date of the next meeting, scheduled for Wednesday 20<sup>th</sup> September 2023.

*S Vale*

Sharon Vale  
Clerk to the Council

11<sup>th</sup> August 2023